



**JOB OPPORTUNITY  
DEPARTMENT OF CORRECTIONS  
WHITTLESEY ROAD  
P.O. BOX 863  
TRENTON, NJ 08625**



**THIS POSTING IS ONLY OPEN TO THE FOLLOWING:**

- ☐ Current Department of Corrections employees who are permanent in a competitive title, or a Civil Service Commission-approved non-competitive title, as a promotional or lateral opportunity, subject to current promotional and hiring restrictions
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- ☐ Interested individuals who meet the stated requirements

**Issue Date:** June 17, 2016

**Posting No.:** 178-16

**TITLE:** Librarian 1 **SALARY:** \$61,784.21 - \$87,820.13

**LOCATION:** South Woods State Prison, Educational Services – Bridgeton, NJ

**JOB DESCRIPTION:** Under direction of a Supervising Librarian or a bureau head in the Division of the State Library, Archives and History, Department of Education or a supervisory official in a state department, does other supervisory, administrative, and technical work involved with any one of the following services: readers' services, lending services, or technical services; does other related duties as required as related to the delivery of educational services.

**REQUIREMENTS**

**EXPERIENCE:** Three (3) years of experience providing professional library services.

**LICENSE:** Possession of or eligibility for a valid New Jersey license as a Professional Librarian.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position related to the delivery of educational services.

**PLEASE INCLUDE RESUME, POSTING TITLE AND NUMBER, \*AND COPY OF TRANSCRIPTS IF APPLICABLE (UNOFFICIAL COPIES ARE ACCEPTABLE) IN YOUR RESPONSE. ALL ATTACHMENTS MUST BE SENT IN PDF OR WORD FORMAT ONLY. ADDITIONALLY, YOU MUST PROVIDE YOUR E-MAIL ADDRESS. TO BE CONSIDERED, RESPONSES MUST BE POSTMARKED NO LATER THAN July 1, 2016.**

Forward Response To:

Civilian Recruitment – Office of Human Resources  
Central Office Regional Personnel Services, Region 6  
P.O. Box 863  
Trenton, NJ 08625-0863

**Emailed resumes are to be sent only to:**

**Civilian.Recruitment@doc.nj.gov**